

PROCEDURE FOR DEMATERIALIZATION OF SHARES

To dematerialize physical shares of Indian Overseas Bank, first open a Demat account with a Depository Participant (DP). Complete KYC, fill out a Dematerialization Request Form (DRF), and submit it along with your physical certificates (marked "Surrendered for Dematerialization") to your DP for processing.

Step-by-Step Procedure

1. Open a Demat Account:

Choose a DP (such as Indian Overseas Bank itself through their 3-in-1) and open a Demat account.

2. Complete KYC (If Not Done):

Ensure your PAN, address, and bank details are registered. For Indian Overseas Bank, the Registrar and Transfer Agent (RTA) is M/s Cameo Corporate Services Ltd. You may need to submit SEBI standardized KYC forms (Forms ISR-1, ISR-2-Formats attached herewith) along with requisite documents mentioned in the forms to M/s Cameo Corporate Services Ltd before initiating dematerialization.

Contact Details of M/s Cameo Corporate Services Ltd.

Address:

M/s CAMEO CORPORATE SERVICES LIMITED
Subramanian Building, V Floor, 1 Club House Rd,
Near Spencers Signal, Anna Salai, Royapettah,
Chennai- 600002

Ph: 044 - 40020700 / 40020741 / 40020702 / 40020706

Online Investor Portal: <https://wisdom.cameoindia.com>

E-Mail ID: investor@cameoindia.com

Contact Information of IOB Investor Relations Cell:

Ph: 044-7172 9791/044-2888 9360

E-Mail: investor@iob.bank.in

3. Submit Physical Share Certificates:

Write "*Surrendered for Dematerialization*" on the back of each physical Indian Overseas Bank share certificate.

4. Fill the DRF:

Fill up the Dematerialization Request Form (DRF) (attached herewith).

5. **DP Processing:**

Submit the DRF and the surrendered physical certificates to your DP. Your DP will verify the documents and forward the request electronically to M/s Cameo Corporate Services Ltd (the RTA) via the depository (NSDL or CDSL).

6. **Confirmation and Credit:**

Upon successful verification, M/s Cameo Corporate Services Ltd will destroy the physical certificates and confirm the dematerialization to the depository, which will then credit the electronic shares to your Demat account.

Please attach the ***TRANSMISSION FORM** if any joint holders deceased, please submit notarised transmission form and death certificate with the other necessary documents as per the subsequent Annexures.